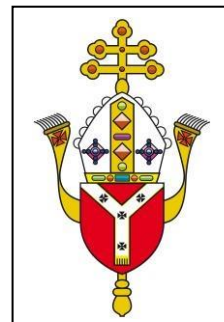


**Diocese of Westminster**

**Catholic Primary Schools**

**Supplementary Information Form (SIF) 2026/27**



**Please return this form to the school office.**

Our Lady Catholic Primary School  
Woodhall Lane,  
Welwyn Garden City,  
Hertfordshire AL7 3TF



**1: Child's Details**

Child's surname:	
Child's Christian or other 1 <sup>st</sup> name:	
Home Address:	
Postcode:	
Date of birth:	

**2: Parent / Carer Details**

Parent(s) / Carer(s) name:	
Address (if different from above):	
Telephone number:	
Email:	
<i>Alternative contact details</i> Name:	
Address:	
Telephone number:	
Email:	

**3: Siblings**

Names of brothers or sisters at this school: (Please specify Year Group)	
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#### 4: Details of Religion

Religion of child:	a) Catholic (Please tick if applies)	b) Other Christian (Please specify)	c) Other faith (Please specify)
Catholic Parish you live in:			
Church where child was baptised and date of baptism: (baptism certificate required)			
Name and position of priest or religious leader supplying Certificate of Catholic Practice (where appropriate):			

#### 5: Other details

Is your child 'looked after' by the Local Authority, adopted or subject to a child arrangements or special guardianship order having previously been 'looked after'? (Please circle your response)	YES	NO
Does your child have exceptional medical, pastoral or social needs that can only be met by attendance at this school? (Please circle your response) NB: Professional evidence will be required.	YES	NO

**I confirm that I have read and understood the Admissions Policy and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove to be inaccurate that the governors may withdraw any offer of a place even if the child has already started school.**

Signed.....

Date.....

Please note:

- (Where applicable) A Certificate of Catholic Practice is appended to this document. It is also available from the Parish Priest or from the Diocese of Westminster website at [www.rcdow.org.uk/Education](http://www.rcdow.org.uk/Education)
- Applicants from other Christian denominations and other faiths may attach a letter confirming membership of the faith community from their minister or religious leader.
- You **must** complete your local authority's Common Application Form and return it to the council offices by the closing date. If you do not do this you will not be offered a place.



**Important checklist: have you also.....? (Please tick boxes)**

1. Enclosed baptismal certificate\*
2. Enclosed additional documentation / information (e.g. evidence of exceptional need)\*


*\* Means where applicable*

If your application is not complete we will contact. Incomplete applications will not be considered.

**For office use**

Date form received .....

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**Acknowledgement slip**

From: The Headteacher of Our Lady Catholic Primary School

To the parent / guardian of .....

I have received on ..... (date) your application for your child to attend this school.

Please note that the fact that your child's application has been received does not mean that a place will necessarily be available or offered. This will depend on the volume of applications, and if the school is oversubscribed places will be offered in accordance with the admission criteria.

Please keep this slip as a record of your application.

Date ..... Signed .....