

Our Lady PTA

General Meeting

01 OCTOBER 2024 / 2:00 PM / SCHOOL HALL

ATTENDEES

Committee members present;

Natalie, Sharon, Ramona, Mrs Avery & Helen

Others

Helen C, Justin, Cliff, Lynne, Dee, Greet, Sophia

AGENDA

Last Event Follow Up

1. Summer Fete

Weather had its moments shall we say but it was still a lovely turn out, thank you to the parents and staff who volunteered on the day to run the stalls, especially to our BBQ team who arranged everything for it and then ran it all day! We were concerned we would run at a loss due to the weather so very pleased we made a profit of £471.69.

Whilst a way off at the moment we talked about possibly running next years fete on a Friday straight after school.

New Business

- KS1 Events decide what we are doing and which date out of the 17th/24th Nov

Discussed would we link EYFS with KS1 but it was thought best to have their own separate event, Helen then suggested Little City and everyone was in agreement sounds like perfect event to hold during school day and

also to include Y1 into this. APT Check dates with company and school.
Helen C had previously looked into and costs approximately £250

KS2 Events “ 7th & 14th Nov

Due to discussion for Y1 To do event with EYFS we then discussed a quiz/game night for Y4 – Y6 and then a movie night for Y2-Y3 possibly Inside Out 2 and for the quiz Helen M had already started putting quiz rounds together.

For these events look to do inclusive tickets so slightly more up front but limit purchases on the night as some refreshments included in ticket price.

- Planned Expenditure from existing funds

Whole school attending Christmas pantomime at Campus West

PTA Parentkind Membership and Insurance

Lottery Licence

PTA Contribution to all school trips for 24/25

- New Fundraising/Donations Needed for;

New smart boards (£2k)

New camera/tablet for each class

New sound system in school hall

Discussing these the main and 1st priority are the new smart boards, diocese due to urgent need will fund majority we then need to raise £2000 Helen C provided details for charity to be contacted. Also discussed approaching Tesco for blue token slot in branch.

Sound system Dee will liaise with someone possibly able to fix...look into rather than cost of new, temp fix until new fundraising year.

Sharon brought up for camera, tablets to reach out to parents and see if any smart phones since upgrading etc available to donate.

- AOB

1)Greet mentioned Sing for Stroke awareness and fundraise day 29th Oct but as this is half term wondered if could arrange a school “sing” before holidays, this is separate from PTA so Mrs Avery will discuss with Mr C and liaise with Greet.

2)Quiz Night for parents possibly January and school disco in February so will have a mixture of events to suit different age groups and preference to attend, dates tbc from school.

3)Lynne looking at christmas celebrations and raffle, suggest Rainbow Hampers for raffle this year and for chocolate gifts for the children.

4)Christmas jumper day/dinner to be confirmed to look at arranging santa visit

5)Uniform sales, ready for new terms, new parent events so not keeping hold of excess stock in between sales.

6)Krispy Kremes – Lynne or Dee happy to collect any Monday or Tuesday is OK to run this on so will need to see when we can get a slot, hope to run 1 in October and then possibly once a month, also discussed possibility of selling hot chocolate alongside.

7)PTA roles, 2 people have recently stepped down so not in role for this school year as agreed at AGM, our next AGM is not due until July 2025 however we need to look at succession and readiness for new people in new roles so working closely with those very interested in taking on committee role and having more formal plans for handover, setting up new bank accounts, licenses etc from Easter, may hold AGM earlier therefore to formalise new PTA committee as per our constitution.

ACTION ITEMS

1. Natalie to contact charity for donation towards smart whiteboards by 18/10/24
2. Helen C to contact Tesco Re:community funding by 18/10/24
3. Mrs A to confirm dates for santa visit, Little City EYFS & Y1 Event – asap

4. Lynne to arrange Christmas fundraise and children's gifts - to be delivered during December
5. Matt to design posters/comms for Quiz and Movie Nights attendees and volunteers so ready to send out to children and parents on the 21st October along with Rainbow hamper raffle template, our own Design to reduce costs by 22nd November
6. Natalie to forward documents to Mrs Young to get PTA section of website updated, forward by 7th October and review website ahead of next meeting
7. Committee to arrange and communicate next meeting dates.